**RUSSELL INTERNATIONAL GROUP OF SCHOOLS,
BENIN CITY, EDO STATE.**

**NEWS LETTER FOR THE TERM AS AT DECEMBER 1ST 2017.**

We thank God Almighty for His mercies and protection towards us all. We also appreciate the support of our parents/guardians and teachers who have continued to work collaboratively together, to meet the needs of our pupils and students of our great school. 2017 has truly been a year of positive changes, growth and development of the school; and it is indeed gratifying to consistently get positive feedback from parents/guardians and visitors. We celebrate the efforts of all who have worked tirelessly to ensure that the goals of the school are translated into actions.

As a school community, it is important that our feedback is well considered and focused upon. We therefore, will like our parents and guardians to carefully note the following points:

1. **ADMISSIONS**

Admission is still open into all classes in all branches of Russell int’l Group of schools for the 2017/2018 academic session. We appeal to our parents/guardians to encourage their friends, neighbors and relatives, and to take advantage of this offer to note that we still allow the offer of making tuition free for the last child of every family with over three pupils/students in the school.

1. **FREE WEARS ON FRIDAY**

The School at the beginning of this session approved the new sport wear top on navy blue jeans trousers for males / skirts for females. This was abused the last term as we saw pupils/students putting on faded, torn and dirty jeans of diverse colours and shade. **If your child/ward does not have the above specification**, please let him/her wear the normal school uniform **else the child will be sent home**

1. **SECURITY PRECAUTION**

As part of security precaution, the school management wishes to notify parents that our stand on students not being allowed out of the school till the evening lesson closes still stands. Parents who want their children released earlier should indicate by writing to us stating their reasons.

1. **HOLIDAY PROJECT WORK**

Project work has been given to every child of the school from Pre-kg to SSS 3 to be submitted on the first day of resumption. It is 10% of the total examination score for the term. Project work will also be on display on the school website. [www.russellgroupofschools.com](http://www.russellgroupofschools.com)

1. **SCHOOL FEES DRIVE**

 Parents/Guardians should resume the prompt payment of their children’s/ward’s fees to avoid disruption in their learning process (academic).

 School fees drive, as usual, will commence as from SECOND WEEK of resumption. We appeal to our parents that pupils/students owing school fees should be kept at home until payments are effected to stop them from loitering streets or disturbing outside the school premises.

1. **SCHOOL BUS USERS**

 We appreciate God for safety all through the year and also our bus users for their continued patronage. We apologize for the inconveniences experienced with the usage of the facility. We hope to improve in the coming term. Parents of bus users should ensure they pay before end of 1st week of resumption. Also parents are advised to always get their children out early so the bus drivers do not leave the children or wait for them, thereby delaying other children and making students to miss the assembly.

1. **SEPLAT**

Russell int’l Group of school came 2nd position in a competition organized for 944 schools in Edo and Delta State by SEPLAT Petroleum Development. Company Plc. And we were rewarded handsomely.

1. **RESULTS:**
2. Results of students not owing fees will be sent via sms to parents.
3. Parents can also view their children’s results on our website. [www.russellgroupofschools.com](http://www.russellgroupofschools.com)
4. **EXCURSION:** The senior secondary section went on excursion to Okomu National park.
5. **OPEN DAY:** We observed the open day this term. We encourage parents to take off time and visit the school in the next open day.
6. **PUNTUALITY**

The school gate closes at 8:15am as usual. Pupils/students should be encouraged to arrive the School premises before this time so as to avoid being locked out of the school premises. Parents who bring their children /wards early should please cooperate with us and wait at the gate with their children if they cannot leave them alone, until the gate opens at the scheduled time.

1. **USE OF MOBILE PHONES**

The use of MOBILE PHONES, CDs, DVD, walkman, laptops, Ipads, Ipods and any other electrical devices remain prohibited in the school premises. Please, parents of offenders should not come to beg for the retrieval of seized phones because they will not be released except with payment of a fine, at the end of the term.

1. **COLLECTION OF CHILDREN FROM SCHOOL**

We advise Parents/Guardians to pick their children at most thirty minutes after closing hours to prevent them from roaming about. Only parents or persons with the authorized I.D card of a child will be allowed to collect any child from the school.

1. **ENROLMENT**

Enrolment is currently on-going for the West African Examination certificate (WAEC) and National Examination Council (NECO) Examinations. SSS 3 students and SSS 2 students who are interested should endeavor to enroll before 31st of December 2017, to avoid paying a higher enrolment fee for late enrolment.

1. **ENQUIRES**

Staff of the school will be on duty throughout the holiday period. Parents can make further enquires if the need arises.

We wish you a very Merry Christmas and a prosperous New Year.

 Yours faithfully,

**Mrs. G.E. Ibeh**

 **Proprietress**